

College Coach

About Moneythink

Moneythink builds economic opportunity for Americans by equipping young adults to achieve educational success and financial health. Our innovative model -- combining high touch coaching with high-tech digital tools -- supports students in making strong college and financial decisions in order to start on the path toward economic success.

Moneythink's College Financial Success program connects college financial coaches with under-resourced youth to support students from their senior year of high school through their freshman year of college. We help students as they search for a college match, navigate the complexities of financial aid, transition to a new college environment, and balance many competing priorities to make ends meet while focusing on what matters in college. The program's outcomes are reduced financial stress and increased college persistence and graduation, with the ultimate purpose of supporting students' attainment of meaningful education, gainful careers, and fulfilling lives.

Position Description

We are looking for college coaches to grow an exciting program that provides high school seniors with high-touch, one-on-one advising through the college decision, preparation, and transition processes. As a college coach, you will build impactful relationships with students as you help reduce the financial challenges of higher education and keep students firmly on track for college success.

As a Moneythink coach, you'll change lives by helping students to thrive in college. You'll see your contributions shape a quickly growing program that's increasing opportunity for thousands of lives. You'll help us accelerate the national movement for college affordability and equal access to opportunity.

Responsibilities

- Guide a caseload of 100 - 200 high school seniors and college freshmen through college match, college financial planning, and the transition to college.
- Support individual students through the completion of key college application forms, financial aid documents, and college acceptance paperwork. Reach out to college staff and financial aid departments on students' behalf when necessary.
- Communicate with students over text message and phone conversations.
- Build supportive, trusting relationships with students, and support emotional well being as it relates to college issues.
- Do research when needed to make better recommendations to students about their options and to answer their questions in a high quality way.

- Use a case management platform to track student case progress and provide data-driven case management.
- Contribute to standard content that addresses common student needs.
- Work closely with product managers and designers to co-design and test new ideas for engaging students.
- Work closely with coaching team to share best practices and improve advising practices.
- Provide financial planning guidance to students to help them determine the financial implications of college options, how to responsibly use college loans, and how to pay for college using work study.
- Occasionally travel to partner sites to meet with students in person

Qualifications

- Enthusiasm to learn and embody best practices for college financial coaching
- Experience supporting students in low-income or underserved communities.
- Recent experience advising, mentoring, or coaching high school and college age students
- Comfort assessing student's context (financially, emotionally, socially, academically) and guiding the exploration of their college options
- Excitement to learn new technology platforms
- Ability to navigate ambiguity, embrace a spirit of experimentation and prototyping, think creatively, and act entrepreneurially
- Knowledge of State higher education and financial systems in California, Illinois, and New York, is a plus!

Job details

Location: San Francisco Bay Area

Employment: Full time, with health, dental, and retirement benefits

Salary: Competitive commensurate with experience

Apply

Email the following to jobs@moneythink.org: (1) current resume and (2) paragraph outlining your interest and how your qualifications align with the above requirements and our mission