

Remote College Counselor

About Moneythink

Moneythink works with young adults to help them navigate the financial decisions and challenges that affect access to educational and economic opportunity. We work with existing institutions to reach young adults at key inflection points in their financial lives, and are focusing on financial capability to support college readiness and access. We engage these young adults through a technology enhanced financial mentorship experience that develops long-term behavioral change.

Position Description

We are looking for a remote college counselor to be at the center of an exciting pilot focused on providing seniors in Clarksdale, Mississippi with high-touch, one-on-one advising through their college decision and prep process. The college counselor will be able to build deep, impactful relationships with students to keep them firmly college-bound! The role will also shape the design of a growing remote college counseling service by making recommendations to our product design team.

Responsibilities

- Guide a caseload of approximately 30 - 50 high school seniors (mainly in Clarksdale, Mississippi) through the college decision process via text and phone calls
- Use best practice in college counseling to establish close relationships with students and support them in their college decision process
- Use a text message platform to manage communications with students and a case management platform to track student progress
- Work closely with our product managers and designer to co-design and test new ideas for engaging students
- Develop content and resources that address common student needs.
- Manage students emotional well being as it may relate to college issues
- Do research when needed to make better recommendations to students about their options and to answer their questions in a high quality way
- Work closely with other part-time college counselor to share best practices and improve counseling
- Provide financial planning guidance to students to help them determine the financial implications of college options, how to responsibly use college loans, and how to pay for college using work study.
- Educate our team on best practices in college counseling.

Qualifications

- At least 2 years of experience counseling low-income / first generation high school seniors through the college process (either through a traditional school setting or through a college access nonprofit)

- Comfort with assessing student's context (financially, emotionally, socially, academically) and guiding the exploration of their college options
- Willingness to learn new technology platforms
- Ability to navigate ambiguity, embrace a spirit of experimentation and prototyping, think creatively, and act entrepreneurially
- High professional and ethical standards for handling confidential information

Job details

Job location: San Francisco, California or Northeast Mississippi
Timing: End of January - End of April (with potential to continue through the summer and beyond)
Hours/Week: 10 - 20 hours per week

Apply

Email the following to jobs@moneythink.org: (1) current resume and (2) paragraph outlining your interest and how your qualifications align with the above requirements and our mission